# User activities

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## **About User Activities**

Userlane can give you insights into the User data that is being passed to us depending on your individual configuration. This data can be accessed in the Userlane Portal.

### Why use it

You can

- check if a specific User has completed the Guides.
- check if a user was "targeted" and, if needed, update the segment so this and other users are included in it.
- review user activities, e.g. completed Guides
- check User information e.g. if you want to validate/test that an attribute you are sending is associated with the user

#### How to access it

To access the User Details section of the Portal, follow these steps:

- 1. Go to the *Segments > Users section*.
- 2. You will see a list of Users.
- 3. Note that the list contains a limited number of users, and the total number is displayed above the list.
- 4. To view details of a specific User, click on their entry in the list.
- 5. The User section is divided into Details and Activities. The Details section provides general user data. The Activities section displays the User's interaction with the Guides.

U	User Segments	View your 288 users		👩 START A GUI		
	S Page Segments					
	🚉 Users					
~	Attributes	How to work with users?				
Ø		Here you have an overview of all your active users within your application or those imported to Userlane. Click on a user to view their profile details, including				
-		User ID or any specific attribute value. To target specific	secinic attribute value. To target specific user groups with relevant content, create user segments .			
۲		Your application users				
		CUSTOMER USER ID	LAST TIME ACTIVE	FIRST TIME ACTIVE		

Below, we will present both of the sections.

#### **User Activities**

The Activities section will show you the Guides the User has interacted with and the ones he is targeted with. The list is organized by Chapters.

#### Chapter: • Get started with the Userlane Portal!

GUIDE	TARGETED	STARTED	COMPLETED	DATE
Find your way around	~			
Portal overview	~	~	~	22 Nov 2022
Manage your Guides	~	_		—

The list will show you the interaction type of a given Guide:

- Targeted: means if the Guide is available to that user (User is included in the segment)
- Started: shows if the User has started the Guide (not necessarily completed)
- Completed: shows if the user has completed it
- Date: shows the completion date

The dots next to the Guide and Chapter titles indicate whether they are published (green) or

private (gray).